

Ordering Information & Key Dates

- Early orders ensure we can complete your order in full.
- **Due Dates** depend on your pick up option and close 7 days prior to each Collection Option. **Late Orders are Accepted**, but may be effected by out of stock items. (We reserve the right to substitute a similar item if out of Stock)
- **Orders placed on or after January 7th will attract a \$5 Late Fee per list.** *Avoid the Late fee by placing your order early with our range of available payment options including pay on Pick Up.

Place your order On-Line at www.mtcottonrdnews.com.au following these simple steps.

- Create your account (Or login to your existing account & **Check your details are correct**)
- Select the 'Order a School Booklist' Tab, then Select your School & Grade
- Complete your order by adjusting any quantities to suit your needs. (Submit and if ordering for more than 1 child, add another order by following the steps again)
- **Once all orders are loaded, complete the 4 Step Check out process** until you receive an order confirmation number on the screen to confirm your order is placed. (an email receipt will also be emailed)

*****On-line orders are preferred, however paper orders are accepted and can be returned directly to Mt Cotton Rd News by completing the attached order form*****

How to Make your Payment

Payment can be Made online with Credit Card, or by Direct Deposit. Cash & Eftpos Payments can be made instore and **upon Collection** of your order. We also offer Lay-by. A 2nd email will be sent confirming your Payment & Delivery/Collection information.

Q. I Don't Have the money right now, what are my options? A. Place your order Now so that we can ensure your order is complete. Payment can be made later, on Pick up or paid off through our Layby Service.

Collection & Delivery Details

- **Collection from our Pop Up Shop at the Alexandra Hills Junior AFL Club** is available during one of the following Collection periods. (Monday- Saturday Only) *See Below Times and address.
 - Dec 19-20, 30-31, Jan 2-4, 6-11, 13-18 & 20-25.
 - **All Booklist Collections from January 29th will be from our Newsagency** (Not the Afl Club)
- **Free School Delivery School Delivery Orders Close on Jan12th 2025.**
 - Delivery will be made to the school on Tuesday Morning January 21st. Collection will be available after 12pm on Tuesday 21st January or School Hours Wednesday 22nd.
 - School Delivery Orders Must be **PAID in FULL by Sunday January 19th 2025.**
- **Additional Pick Up Options:** will be available in January and will show at the Check out Process.

All Booklist items will be available for purchase from our Pop Up shop during the dates & times listed below. Items will also be available from our Newsagency but in limited supply at these times.

Pop-Up Shop Trading Hours for Pick Ups & Purchasing

Our Pop-Up shop & Booklist Collections will be from the Alexandra Hills Junior AFL Club Opposite Alex Hills High School on Windemere Rd, Alexandra Hills

December 19-20 & 30-31 **9am-3pm** ~~ January 2-25 **8:30am-5pm** (Closed Sundays)

January 26-27 **9am-1pm** ~~ January 28th **8am-5pm** (1st Day of School)



2025 Russell Island State School – Prep

Student Name: _____ Surname: _____

Email: _____

Parent Contact: Name: _____ Phone: _____

Order online at www.mtcottonrdnews.com.au

QTY	Description	Price Each	Line Total	My Order	Line Total
6	Scrapbook Best Buddies Mega 64p (100gsm)	\$2.20	\$13.20		
4	A4 Exercise Book 25mm Solid Ruled Writer Premium	\$1.30	\$5.20		
1	A4 Display Book 20pkt Fixed Insert Cover	\$3.65	\$3.65		
1	A3 Document Wallet PVC with Button	\$1.90	\$1.90		
10	Pencil HB Faber Triangle Junior Grip	\$0.58	\$5.80		
2	Whiteboard Markers Faber 4pk Connector	\$8.25	\$16.50		
1	Coloured Pencils Faber Tri-Grip 12's (Thin)	\$3.40	\$3.40		
1	Crayons Faber Jumbo Twist 12	\$6.99	\$6.99		
1	Marker Sharpie Fine Pt Black 1.0mm	\$1.75	\$1.75		
6	Glue Stick 40g UHU BLUE	\$2.65	\$15.90		
1	A4 Copy Paper 80gsm Lazer IT (Delivered in Bulk to School)	\$6.95	\$6.95		
2	Tissues Blossom 2Ply 180's (Delivered in Bulk to School) [Optional]	\$1.80	\$3.60		
1	School Library Bag (Available for purchase at Uniform Shop)				
Full Booklist Total			\$84.84	My Total	
Late Order Fee* <i>(Only Applied for Orders Placed from January 7th 2025)</i> My New Total with \$5 Late Fee*					

Delivery / Pick Up Selection

Note: Only Complete this section if you are placing your order on this paper form.

Website orders will confirm this info during the Check out process.

Booklist Collections / Delivery Selection

Pick Up From our Pop Up Shop @ Alexandra Hills Junior AFL Club (Select Pick up Period Below)

December 19-20 December 30-31 January 2-4

January 6-11 January 13-18 January 20-25 Later: _____

Collect from Russell Island State School **(Order by January 12th and Paid by January 19th 2025)**

If More than 1 Booklist order, Please list other Children you are ordering for so that we can process your orders together.

- _____
- _____
- _____
- _____

General Stationery & Textbook Purchasing will be available both in our Newsagency and the Pop Up Shop at the AFL Club

Note: Special Pricing on this Booklist is valid until 11/2/2025*. Standard Retail Prices apply instore from 12/2/2025

Prices are subject to change without notice if a Supplier increases costs by 10% or More