

Library Borrowing Russell Island State School

In order to ensure all our students enjoy the many books we have in our Library, we require these guidelines to be followed:

- All students must have a library bag in order to borrow any book from the library. This safeguards the books from being lost and damaged.
- Outstanding books must be returned before another book can be borrowed.
- Prep-Year 3 students can borrow one book.
- Year 4-Year 6 students can borrow two books.
- The lending period for a book is 14 days (2 weeks).
- Overdue notices will be sent home when books have exceeded the allowed lending period.
1st notice – 3 weeks; 2nd notice – 5 weeks, 3rd notice – 8 weeks
- Payment for lost or damaged books is requested. Amount will depend upon size and quality of book.
- If your child has an outstanding item/s your child will not be able to attend any further excursions or incursions until the book is returned or the replacement fee is paid.